

MEETING MINUTES

Morningside Elementary School

Date: **January 22, 2019**

Time: **6-7:30pm**

Location: **Media Center**

- I. Call to Order-** 6:00 by Cara Frattasi, Chair
- II. Roll Call; Establish Quorum :** ALL GO TEAM MEMBERS PRESENT, Quorum Established: Kelli Balloon, Sheila Baxter-Holmes, Liz Davis, Audrey Sofianos, Cara Frattasi, Tim Richman, Christi Feeney, Val Taylor, Michelle Wilco, Catalina Sibilsy.
- III. Public Comment*-** Four members of public present: Lisa Olmsted-Nunez, Angela Howard, Whitney Dziuma, Deonne Malick-ElDeiry
- IV. Action Items**
 - a. **Approval of Agenda-** Liz Davis moves to approve 1/22/19 Agenda; Kelli Balloon seconds, Agenda approved
 - b. **Approval of 11/13/18 minutes and 12/3/18 work session summary-** Tim Richman moves to approve 11/13/18 minutes and 12/3/18 work session summary; all members second motion, and approve both
- V. Discussion Items**
 - a. **GO Team Community Survey**
 - i. **Update/Status (Christi Feeney)**
 - ii. **Set plan and timeline for Analysis and Community Share-out**

Presentation of history of survey and overview of raw data presented by Christi. Survey will close at 11:45 on 1/22/19; as of 5:00 pm, 283 responses; copies of all survey data as of 5:00 pm provided to all GO Team members via e-mail prior to meeting. After survey closes, Cara Frattasi and the FECAC will review, analyze and summarize data and submit a preliminary findings summary to GO Team. Data summary as developed by GO Team will be distributed via DD, school FB and grade level FB pages and website to entire MES Community- deadline for distribution TBD by GO Team in subsequent work session/meeting (2/27-February GO Team meeting; need for 1-2 work sessions prior that time- Cara will distribute Doodle poll to determine dates). We must give GO Team input no later than 2/24 and vote during week of 3/2-3/9. Data should be ready (prepped by Cara and FECAC) for GO Team review one week from tonight's meeting. Final raw data to be distributed by Christi to entire GO Team on 1/23/19. Christi to summarize/analyze data in questions 1-6; Cara/Christi to code responses to questions 7&8 for common language.

- b. **Budget & Strategic Planning**
 - i. **Preview and set timeline for 19/20 Budget (Principal Sofianos)**
 - ii. **Begin strategic planning process (identify priorities and SMART Goal)**

Strategic Plan and Budget presentation by Audrey Sofianos.

Strategic Plan Discussion- Our MES Strategic Plan was formulated in 2016 and approved 12/15/16 and revised/approved 1/31/18; needs to be significantly tweaked to reflect current needs. Budget development process described : data review; Strategic Plan review; budget parameters; budget choices. Current concerns that could be included in budget review- updating café and options surrounding lunchtime (combine with recess to improve behavioral issues?). Audrey presented definition of differences between GO Team and Principal roles. cursory review of existing Strategic Plan and discussion of where our needs might need to be updated/developed. Revise vision/mission to focus on increased college & career approach. In 2018- restructuring of EIP, intervention processes (student support, reduced class size) helps analyze current needs for intervention/enrichment (added teachers, resources). Need to continue focus on “whole child” and rigor. Kelli Balloon did a “deep dive” last year from a student support/intervention perspective- how does that update our current priorities? Grady Cluster Strategic Plan not revised since 2016, but should be in the next year or two, to focus on 21st century school approach and integrate signature programs within individual schools (#7 on Strategic Plan). Areas 5-7 of SP- need an increase in STEM curriculum. MES will hire architect for building renovation in Fall 2019 (#6 in SP), which should be informed by needs for expansion in areas 5-7 (major increase in tech focus and needs). Also, an increased focus on project based learning/design thinking (#5-7) should inform new building design/operations (#6). What do we need to do to move toward 21st C. school; what needs to be in place to get there? Teachers are very interested in project based learning to get there, which will include a new type of classroom set up, more student focused- should be kept in mind when selecting architect for school expansion. Our revised Strategic Plan must align with that of the Grady Cluster; however, while the Cluster will focus as a whole on 21st C learning, each school’s vehicle for achieving same may differ- that said, all Grady Cluster elementary schools should cultivate a 21st C overall approach, perhaps with unique signatures per school. With regard to areas 5-7, strategic priority= focus on systems and resources. Milestones data should be reviewed by subgroup to see where attention needed and where progress stands among the subgroups-

Kelli Balloon has done an individual data review of STAR data for all African American MES students to focus on concerns arising from Milestones results in in that subgroup. Analysis of Tier 2 and Tier 3 learners, plus analysis of various subgroups: free/reduced lunch, ESOL, Special Ed., etc. SMART GOAL: enhance proficiency in these specific subgroups. Our current growth indicator= STAR tests; concerns voiced about the relevance of STAR testing, a desire to move to MAP testing (3 times a year)- a parent has experimented with this in 3rd grade with great results. Increase in specific/detailed intervention with Tiers 2&3 learners- has the amount of time focused resulted in effective results (tutoring before/after school, in school 1 hour focus). 2018 goal for Milestones= improve distinguished learner #'s in Math; going forward- improve distinguished learner #'s in ELA. MES is #1 in Milestones testing, but must digest/analyze all data to determine areas where performance should increase and how to achieve this. Suggestion that Culture, area #8, should be the starting point, working backward from there to achieve #5-7 (project based learning culture?). Areas 2-3- performance data should inform strategy; blend with quarterly action plan (increased support, etc as needed?). Kelli's review/intervention has shown results; what's the next step to codify/evaluate the actual results on paper, and how do we get to the next level/subgroup- what resources (teachers?) needed? Need for a work session to discuss aligning SP and Budget with the 2019 survey.

Budget Discussion- FY20 approved budget \$8,276,917 based on 952 student # projection; an increase of \$757,000 since last year (last year's student # projection was 964). Use or lose budget allocation per FY? Can keep 15% of what's left over- incentive to use all budgeted funds during FY. For 952 student projection, weight per student \$4420 (total \$4,207,563). EIP/REP allocation for 120 kids \$556,883; for GATE \$609,920. Dual campus resulted in \$319,000 allocation last year, increases to \$340,000 next year (pays for admin/nurse/staff at second campus).

VI. Information Items

- a. **Charter System Foundation Governance & Flexibility Workshop at Inman (1/23)**- Christi to attend for Tim, Audrey to attend.
- b. **Schedule GO Team Budget/Strategic Plan/Survey analysis Work Session(s)**- Cara will send Doodle poll to determine dates for 2 work sessions and 1 March GO Team meeting.
- c. **2019 GO Team Elections** – 3 three year openings coming available this year: one parent (replaces Catalina); one community member (replaces Liz) and one teacher (replaces Val). Distribute info re: openings via DD, FB, webpage. Possible

“Candidates Night” for candidates to present issues to MES Community with Q&A...?

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VII. Plan/Assign Next Steps

January- Budget preview (1/22/19); FECAC analyze/summarize survey data and present to GO Team (by 1/29/19) (and to community, date TBD); finalize Strategic Plan priorities; Grady Cluster Advisory Team workshop (1/23/19)

February- 1-1 discussion with Superintendent; Grady Cluster planning; project manager discussions; 1-2 GO Team work sessions (discuss budget, SP, survey results); GO Team meeting (2/27/29); HR Staffing (2/25-3/1); Grady Cluster Advisory team meeting (2/28/19? Get dates for Cluster meetings and post on GO Team website)

March- Final GO Team vote/approval of Budget and Strategic Plan (need meeting date)

Possible GT meeting at K Annex- difficult to plan after school hours, and not enough room during school hours. Important to have a current K parent (with a K student NEXT school year, 2020-2021) on Go Team. Re: K center- one more year, plus option to renew based on Brian’s analysis of Inman campus’ ability to meet MES population needs (both with or without portables). Inman current population 1064, projection for MES 952. Many Inman classrooms being used for connection classes that are n/a to MES population, plus many classrooms currently used for offices.

VIII. Public Comment

Deonne Malick ElDeiry- concerned that with three children at school and only one time taking survey (although there was no limit to # times a parent could take the survey) that her opinions will not be weighted* Also finds the fact that we are extrapolating data from the survey and using it to make decisions for Budget and Strategic Plan “very concerning”.

Whitney Dziuima- unclear about survey priorities (with regard to art, health, etc.). Also concerned about weighted survey responses* for survey takers with multiple children. Also believes that given the large # of K parents responding to survey (majority) the K Annex should be given special integration into Budget/SP analysis.

*Survey Monkey does have the ability to see how many students each survey taker has in the school and, if desired, the GO Team can consider/weight accordingly.

IX. Adjournment- Liz and Cara move to adjourn, all remaining GT members second. Adjourn 7:30 pm

MEETING MINUTES

The following designated time periods have been scheduled during each Go Team meeting for public comment: 6:05 - 6:15pm and the final 10 minutes of the meeting. A sign-up sheet is available at each meeting and must be used by any person who wishes to speak during the public comment period. Each member of the public will have two (2) minutes to speak. At the close of the two (2) minute period, the speaker will be asked to take their seat so that others identified on the sign-in sheet can be provided an opportunity to speak. **The public comment period is designed to gain input from the public. It is not for immediate responses by the GO Team to the public comment presented. At the end of each public comment period, the period will be closed and the GO Team will move on to the next agenda item. For additional information regarding public comment please refer to the MES website.*